

Qualification and Procedures of Thesis/Dissertation (Master's Programs)

① **Qualification:** Registered for four semesters and passed the foreign language proficiency exam

② **Language:** English or a major language

③ **Thesis Submission Deadline:** within a maximum of 5 years after the completion of coursework

※ Those who want to submit their thesis after completing the course work need to do research registration (Maximum two semesters)

④ **Requirements for thesis advisor:** HUFS Assistant Professor or higher (refer to Notice of Application for Academic Advisor Assignment)

Thesis Submission Process	Required Documents	Due	Description
Submission of Thesis track and Non-Thesis track application	Thesis track: Thesis plan application Non-Thesis track: Approval of Extra credits for thesis waiver	3 rd Semester (4 th Semester in exceptional cases)	Classification of Thesis or Non-Thesis Track (Non-Thesis Option is only available for some Departments)
Submission of Application of MA Thesis Submission	Application for MA Thesis Submission	4 th Semester	Prospective applicants with a completed foreign language proficiency test may apply
Public Presentation	Thesis Presentation Evaluation	Early May/November	Public Presentation
Thesis Guidance	*at least 3 times by thesis advisor	Mid-May/November	Briefly describe the process of Thesis Guidance and the list of judges in the Approval for Master's Thesis Defense
Submission of Thesis Defense Approval	(Advisor's) Approval for Master's Thesis Defense		
Thesis/Dissertation Examination		End of May/November	Confirm examination schedules by department or individual
Submission of Master's Thesis Defense Reports	Master's Thesis Defense Committee Chair's Report	Early June/December	Pass if a score over 80 points is obtained from by two-thirds of the committee members
Submission of Printed Thesis	Final printed thesis	Early July/January	Failure to submit a printed copy within the deadline will result in exclusion from the list of students receiving the degree

Qualification and Procedures of Thesis/Dissertation (Doctoral Programs)

1. Ph.D. Dissertation Proposal

- **Qualification:** Registered more than 4 semesters / Acquired over 36 required course credits / Completed or Registered 'Thesis Guidance I'
- **Requirements for thesis advisor:** HUFs Associate Professor or higher (refer to Notice of Application for Academic Advisor Assignment)
- **Application:** Early every semester, complete the research registration and submit the required documents to the GSIAS office
- **Evaluation:** Dissertation Proposal evaluations by interview. The proposal should be at least 40 pages (A4, 34 words per page*22 lines) in Korean or a major language, and submit three copies to the committee
- **Acceptance:** The thesis proposal shall be reviewed by a three-person committee, which must include the supervisor, and the thesis will be accepted if a score over 80 points out of 100 is obtained

2. Ph.D. Dissertation Examination

- **Qualification:** Completion of the Thesis Guidance I(Completed), II(or Registered) / Dissertation Proposal / Passed the foreign language proficiency exam
- **Application:** Early every semester, after completion of the research registration
- **Language:** Korean or a major language
- **Thesis Submission Deadline:** Within 10 years after completion of the coursework. The candidate will be disqualified after this period

Procedures of Thesis/Dissertation (Doctoral Programs)

Thesis Submission Process	Required Documents	Due	Description
Submission of Application for Ph.D. Dissertation	Application for Ph.D. Dissertation Submission	Early March/September	
Submission of Approval for Ph.D. Dissertation Defense	(Advisor's) Approval for Ph.D. Dissertation Defense	Early May/November	Write the list of committee members in the Approval for Ph.D. Dissertation Defense
Dissertation Defense	* at least 3 times	End of May/November	Public Presentation
Submission of Ph.D. Dissertation Defense Reports	Ph.D. Dissertation Defense Committee Chair's Report	Early June/December	Pass if a score over 80 points is obtained from four-fifths of the committee members
Submission of Printed Thesis	Final printed thesis	Early July/January	Failure to submit a printed copy within the deadline will result in exclusion from the list of students receiving the degree

Guidelines of Ph.D. Dissertation Process

1 st Semester – 4 th Semester	After 5 th Semester	After 6 th Semester
<ul style="list-style-type: none"> - Acquired over 36 required course credits - Passed the Foreign language proficiency test - Passed the comprehensive exam 	<ul style="list-style-type: none"> - Research Registration - Completion of 'Thesis Guidance I' course - Acceptance of Dissertation Proposal 	<ul style="list-style-type: none"> - Research Registration - Completion of 'Thesis Guidance II' course - Submission of Dissertation

In general, Students take 'Thesis Guidance I' during the semester when the Dissertation Proposal is defended, and take Thesis Guidance II during the semester when the dissertation Examination is conducted

Qualification and Procedures of Thesis/Dissertation (Integrated M.A./Ph.D. Programs)

- **Qualification:** Completion of 6th registration / Acquired over 64 required course credits / Passed the Foreign language proficiency test and the comprehensive exam / Completion of the Thesis Guidance I(Completed), II(or Registered), and Dissertation Proposal
- * The Dissertation process is in accordance with the Ph.D. program

Guidelines of Integrated M.A./Ph.D. Dissertation Process

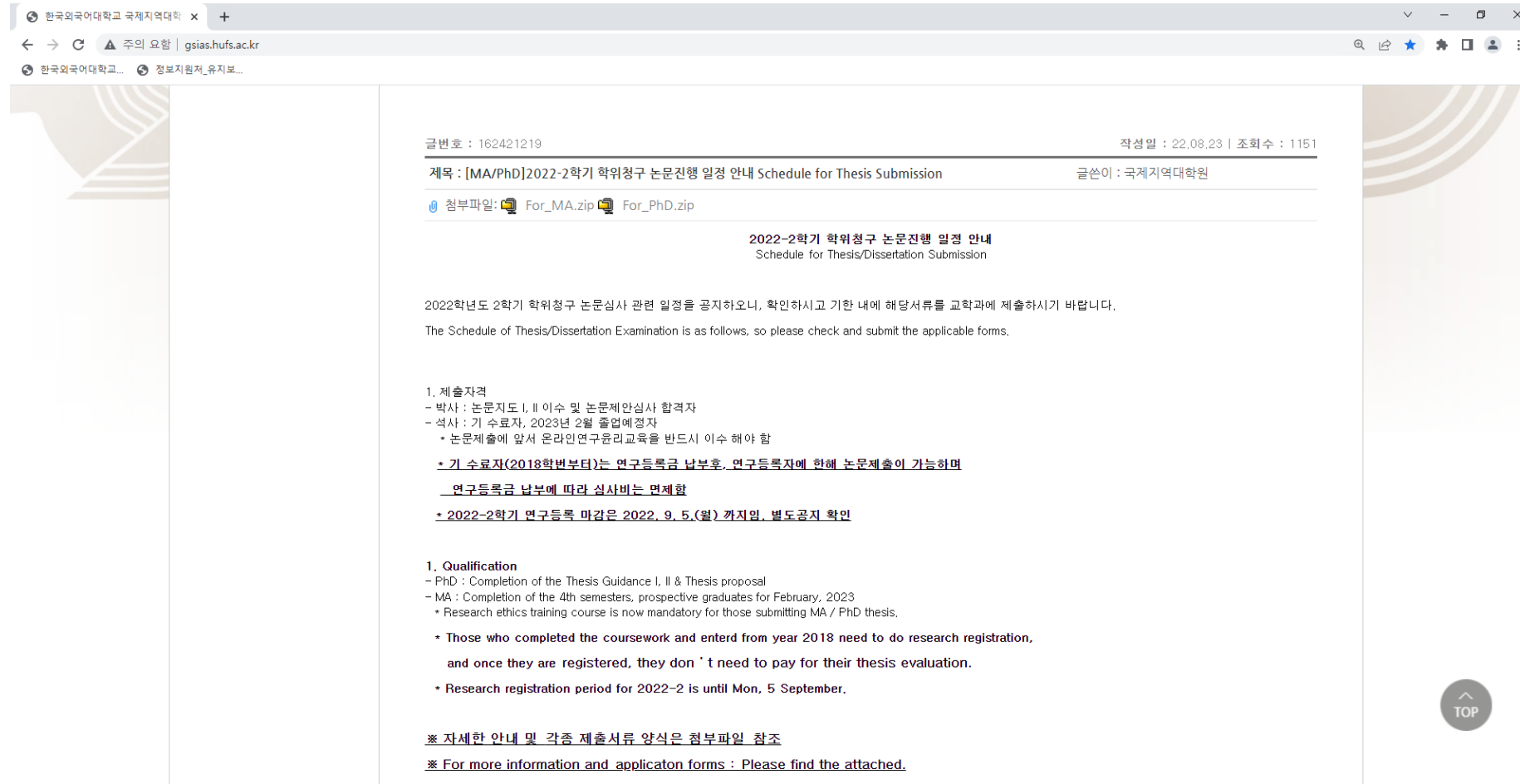
1 st Semester – 6 th Semester	After 7 th Semester	After 8 th Semester
<ul style="list-style-type: none"> - Acquired over 64 required course credits - Passed the Foreign language proficiency test - Passed the comprehensive exam 	<ul style="list-style-type: none"> - Research Registration - Completion of 'Thesis Guidance I' course - Acceptance of Dissertation Proposal 	<ul style="list-style-type: none"> - Research Registration - Completion of 'Thesis Guidance II' course - Submission of Dissertation

Research Registration

- For those who want to submit a thesis after the completion of the coursework, a research registration fee will be applied to the students enrolled after 2018
- Application: End of February/August, refer to Notice of Research Registration
- Registration fee
 1. MA Program: 10% of the tuition fee will be applied for a maximum of 2 semesters after the completion of the coursework
 2. Ph.D. and Integrated M.A.&Ph.D.: 15% of the tuition fee will be applied for a maximum of 4 semesters after the completion of the coursework
- * Research registration is not required between the semester of the Dissertation Proposal and the Dissertation examination.
However, school facilities will not be available during that period if a research project is not registered

Detailed schedule & information for Thesis Submission

- Check the Homepage (<http://gsias.hufs.ac.kr/>) > Refer to GSIAS Notice



The screenshot shows a web browser window with the URL gsias.hufs.ac.kr. The page content is as follows:

금번호 : 162421219 작성일 : 22.08.23 | 조회수 : 1151

제목 : [MA/PhD]2022-2학기 학위청구 논문진행 일정 안내 Schedule for Thesis Submission 글쓴이 : 국제지역대학원

첨부파일: For_MA.zip For_PhD.zip

2022-2학기 학위청구 논문진행 일정 안내
Schedule for Thesis/Dissertation Submission

2022학년도 2학기 학위청구 논문심사 관련 일정을 공지하오니, 확인하시고 기한 내에 해당서류를 교학과에 제출하시기 바랍니다.
The Schedule of Thesis/Dissertation Examination is as follows, so please check and submit the applicable forms.

1. 제출자격

- 박사 : 논문지도 I, II 이수 및 논문제안심사 합격자
- 석사 : 기 수료자, 2023년 2월 졸업예정자
 - * 논문제출에 앞서 온라인연구윤리교육을 반드시 이수 해야 함
- * **기 수료자(2018학번부터)는 연구등록금 납부후, 연구등록자에 한해 논문제출이 가능하며**
연구등록금 납부에 따라 심사비는 면제함
- * **2022-2학기 연구등록 마감은 2022. 9. 5.(월) 까지임, 별도공지 확인**

1. Qualification

- PhD : Completion of the Thesis Guidance I, II & Thesis proposal
- MA : Completion of the 4th semesters, prospective graduates for February, 2023
 - * Research ethics training course is now mandatory for those submitting MA / PhD thesis.
- * **Those who completed the coursework and entered from year 2018 need to do research registration, and once they are registered, they don't need to pay for their thesis evaluation.**
- * **Research registration period for 2022-2 is until Mon, 5 September.**

※ 자세한 안내 및 각종 제출서류 양식은 첨부파일 참조

※ For more information and applicaton forms : Please find the attached.

